



# SIMSBURY PUBLIC SCHOOLS

## *Kindergarten Registration Instructions*

**Please complete the following by April 1, 2024:**

**Step 1: Complete the Online Registration form:**

- Go to the Simsbury School website at [www.simsbury.k12.ct.us](http://www.simsbury.k12.ct.us)
- Select District > Enrollment > 2024-2025 Student Registration
- At the bottom of the page, there is a turquoise box called, “*Preregistration 2024-2025*”. Click on this box and complete the required information, and then hit, “*Submit*”. You will be given the option to print the form, but printed forms do not need to be submitted. This will become your student’s registration form, which is entered into our database.

**Step 2: Submit the following required documents:**

- Copy of the student’s **birth certificate** (full certificate, not a wallet card)
- Proof of Simsbury residency**-(not required if you already have a student enrolled in Simsbury Public Schools)

Choose **one** of the three options below:

- one copy of a current utility bill from **two** different utilities: electricity, oil, gas, water, cable, land-line phone (not a cell phone) in your name showing services at your Simsbury home address
  - a copy of a current lease agreement for your rental home/apartment in Simsbury
  - a copy of a recent sales contract, dated within 90 days, for the purchase of your home in Simsbury
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- Completed ***Health Assessment Record***\*

\*The completed Health Assessment Record may be returned to the nurse at your child’s school after the April 1 due date; however, it **MUST** be received before the first day of school. Your child will not be able to attend school until this record is returned and reviewed by the school nurse.

**Documents can be uploaded on the *Student Enrollment* page of our website, emailed, or mailed to:**

**Laura Shellman  
Simsbury Public Schools  
933 Hopmeadow Street  
Simsbury, CT 06070  
[lshellman@simsburyschools.net](mailto:lshellman@simsburyschools.net)**