



# SIMSBURY PUBLIC SCHOOLS

## *Return of Requested Materials*

Please return the following materials by April 3, 2023:

- Proof of Simsbury residency- choose one of the three options below:
  - one copy of a current utility bill from **two** different utilities: electricity, oil, gas, water, cable, land-line phone (not a cell phone) in your name showing services at your Simsbury home address
  - a copy of a current lease agreement for your rental home/apartment in Simsbury
  - a copy of a recent sales contract, dated within 90 days, for the purchase of your home in Simsbury

\*If you currently have a child attending Simsbury Public Schools, you will not need to provide proof of residence again.

- Copy of the student's birth certificate (full certificate, not a wallet card)
- Completed *Health Assessment Record*\*
- Alternate Transportation Request* form (if applicable)
- Acknowledgement of Option to Exempt Attendance* form (if applicable)
- The remainder of your registration is done online.**

\* The completed Health Assessment Record may be returned to the nurse at your child's school after the April 1 due date; however, it **MUST** be received before the first day of school. Your child will not be able to attend school until this record is returned and reviewed by the school nurse.

**~Return Materials by April 3, 2023 to:**

*Laura Shellman  
Simsbury Public Schools,  
933 Hopmeadow Street  
Simsbury, CT 06070*

Or

[lshellman@simsburyschools.net](mailto:lshellman@simsburyschools.net)

# *Online Registration Instructions*

- ❖ Go to the Simsbury School website at [www.simsbury.k12.ct.us](http://www.simsbury.k12.ct.us)
- ❖ Select District > Enrollment.
- ❖ Follow the instructions on the Enrollment page and the 2023-24 Student Registration page, which will be accessible via a link on the Enrollment page.
- ❖ At the bottom of the page, there is a turquoise box called, “*Preregistration 2023-2024*”. Click on this box and complete the required information, and then hit, “*Submit*”. You will be given the option to print the form, but printed forms do not need to be submitted.
- ❖ If you do not have access to a computer or printer in your home, please contact your home school directly for assistance.