

SIMSBURY PUBLIC SCHOOLS

933 Hopmeadow Street, Simsbury, CT 06070

Matthew T. Curtis
Superintendent of Schools

Background Review Consent for Group II School Volunteers & Chaperones

I, _____, hereby authorize Simsbury Public Schools to make an independent review of criminal or police records and the Department of Children and Families' Abuse and Neglect Registry for the purpose of approving my request to volunteer to work with students in Simsbury Public Schools and/or to chaperone overnight/day school trips. I understand that this background check is required of all Group II volunteers pursuant to Simsbury Board of Education Policy 1212 and accompanying regulations.

I release Simsbury Public Schools from any and all liabilities, claims or lawsuits in regards to the use of information obtained from any and all of the sources used. Simsbury Public Schools reserves the right to request a follow-up background review. I understand that, should I be denied the privilege of volunteering based on the results of any such background check(s), I will be provided with the reason for such a denial and with the opportunity to respond. However, should I believe there is an inaccuracy in the background check results, I understand that such inaccuracy may only be challenged with the relevant law enforcement agency pursuant to Connecticut General Statutes § 54-1421 or with the Department of Children and Families.

The following is my true and complete legal name and all information contained herein is true and correct to the best of my knowledge. If I have ever used a different legal name, I have listed that/those name(s) in parentheses next to my current legal name.

Legal Name	
Street Address	
City, State, Zip	
Email	
Phone Number	
Social Security Number *	
Date of Birth	
Signature/Date	

Student(s) Name(s)	School Attending

PROCESS:

- 1) Both forms are returned to Cindi Freiling, Human Resources Coordinator, 933 Hopmeadow St., Simsbury, CT 06070
- 2) You will be notified by email when the process has been completed, resulting in you being an approved volunteer.
- 3) Process takes 3-4 weeks
- 4) Background checks are valid for a 5-year period of time, and you will be notified when new paperwork is necessary.

***NOTE: The above information is required for identification purposes only.**

Telephone (860) 651-3361 • Fax (860) 651-4343

Website www.simsbury.k12.ct.us

REVISED 02-15-2018