

**DEPARTMENT OF CONTINUING EDUCATION
155 FIRETOWN ROAD
SIMSBURY, CONNECTICUT 06070**

EMPLOYMENT APPLICATION

Name _____ Telephone _____

Address _____ Email Address: _____

DATE OF APPLICATION: _____

SPECIAL ABILITIES:

I am interested in the following type of employment:

- Part Time/Full Time
- Teaching Staff
 - Adult/youth
 - Preschool
- Office Staff

SUBJECT AREA(s) TO BE TAUGHT (where applicable): _____

LIST AREA(s) OF CERTIFICATION: _____

SEASON(s) AVAILABLE TO WORK:

- Fall
- Spring
- Winter
- Summer

TIME OF DAY AVAILABLE:

- Mornings
- Afternoon
- Evenings

WORK EXPERIENCE (Please include a current resume with application):

| Employment Dates | Name of Firm | Position | Responsibilities | Reason for Leaving |
|------------------|--------------|----------|------------------|--------------------|
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EDUCATION:

| Name of Institution | Location | Degree Acquired |
|---------------------|----------|-----------------|
| | | |
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REFERENCES (Please include names of professional references that we may call upon):

| Name | Position | Address | Phone |
|------|----------|---------|-------|
| | | | |
| | | | |
| | | | |

Please share any specific skills/abilities which you possess that are relevant to the position you are applying for:

Notice of Non-Discrimination

The Board of Education will not make employment decisions (including decisions related to hiring, assignment, compensation, promotion, demotion, disciplinary action and termination) on the basis of race, color, religion, age, sex, marital status, sexual orientation, gender identity or expression, national origin, ancestry, disability, pregnancy or genetic information, except in the case of a bona fide occupational qualification.

I certify that all statements made on this application are true, complete, and correct to the best of my knowledge and are made in good faith. Any misstatement or omission of material facts on this application may be cause for immediate dismissal.

Signature of Applicant

Date

Please return this completed application and requested documentation to the Department of Continuing Education at the address above. (860) 658-3870