

SIMSBURY BOARD OF EDUCATION
REGULAR MEETING
May 11, 2021
BOE Conference Room

6:30 p.m.
AGENDA

- I. CALL TO ORDER
- II. PUBLIC AUDIENCE
- III. COMMITTEE REPORTS/BOE COMMUNICATIONS
- IV. RECOMMENDED ACTIONS
 - A. Approval of Minutes of April 27, 2021 Meeting EXHIBIT I
 - B. Personnel EXHIBIT II
 - C. End of Year Fiscal Authorizations EXHIBIT III
 - D. Approval of Collective Bargaining Unit Agreement
Between the Simsbury Board of Education and the
Simsbury School Nurses Association EXHIBIT IV
- V. INFORMATION AND REPORTS
 - A. Latimer Lane Project Education Specifications EXHIBIT V
 - B. Proposed 2021-22 Textbooks EXHIBIT VI
 - C. Fee Schedule for Use of Simsbury Public Schools EXHIBIT VII
- VI. PUBLIC AUDIENCE
- VII. EXECUTIVE SESSION
It is anticipated that the Board of Education will enter Executive Session to discuss the evaluation of the superintendent.
- VIII. FUTURE BUSINESS
 - A. Next Board Meeting, Tuesday, May 25, 2021,
Tariffville School

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**TOWN OF SIMSBURY
BOARD OF EDUCATION**

Record of Proceedings

Regular Meeting

April 27, 2021

Ms. Susan Salina called the meeting to order at 6:33 p.m. in the Tootin' Hills School cafeteria.

Roll Call:

Members present: Mmes. Susan Salina, Tara Willerup, Lydia Tedone and Jen Batchelar. Messrs. Todd Burrick, Jeff Tindall and Brian Watson. Ms. Sharon Thomas arrived at 6:43 p.m.

Also present: Assistant Superintendent Sue Homrok-Lemke, Assistant Superintendent Neil Sullivan, Director of Finance Amy Meriwether and Recording Secretary Katie Wilde.

PUBLIC AUDIENCE

None.

Public Audience

COMMITTEE REPORTS/BOE COMMUNICATIONS

Ms. Tedone noted that the CT senate is voting on the religious exemption for vaccinations tonight. She reported on appropriation bills before the legislature. Ms. Tedone stated that NSBA will be sending a poll across the country relative to education issues.

Communications

Ms. Lemke reported on the annual CT Writing Project. This year 27 of our elementary students were recognized, across all 5 elementary schools. Ms. Lemke stated that the Farmington Valley Health District is offering vaccinations to students age 16+. She noted that tomorrow is a half day of school for building based professional development.

Mr. Sullivan noted the amount of work that needs to be done to get a grant application into the state for the Latimer Lane School renovation project. He stated that last Friday there was a site visit with the CT Office of Grants and Construction. Mr. Sullivan reported that the Squadron Line School assistant principal hiring process is underway. Fifteen candidates, from a strong and diverse pool, participated in screening interviews. Mr. Sullivan reported that the Director of Equity and Access job posting is open until next Friday. At this point there are 45 applicants.

Mr. Curtis reported that the CT State Department of Education issued a memo to superintendents stating that there will not be a mandate to provide distance learning next year. Ms. Salina noted that the budget referendum is May 4 at the Simsbury Public Library.

RECOMMENDED ACTIONS

A. Approval of Minutes of March 23, 2021 Meeting

Approval of
Minutes of
March 23, 2021

Mr. Burrick: MOVE to approve the minutes of the March 23, 2021 meeting.

<p>Ms. Batchelar: Seconded. So moved. Ms. Tedone, Ms. Thomas and Ms. Willerup abstained.</p>	
<p>B. Personnel</p>	<p>Personnel</p>
<p>Mr. Watson: MOVE that the Board of Education accept the retirements of Marilyn Cannata and Margaret Griffin effective June 30, 2021.</p>	
<p>Mr. Tindall: Seconded. So moved.</p>	
<p>Ms. Batchelar: MOVE that the Board of Education accept the resignation of JoAnna Beernaert effective June 30, 2021.</p>	
<p>Ms. Thomas: Seconded. So moved.</p>	
<p>Ms. Willerup: MOVE that the Board of Education approve the requests for non-salaried, guaranteed leaves of absence for Melissa Leonard and Jenna Nalband effective August 30, 2021 – June 30, 2022.</p>	
<p>Ms. Batchelar: Seconded. So moved.</p>	
<p>C. Non-Renewal of Non-Tenured Teachers</p>	<p>Non-Renewal of Non-Tenured Teachers</p>
<p>Ms. Tedone: MOVE that the contract of employment of the listed staff members be non-renewed effective June 30, 2021, and that the Superintendent of Schools is directed to advise such person(s) in writing of this action.</p>	
<p>Ms. Batchelar: Seconded. So moved.</p>	
<p>D. Approval of 2022-23 School Calendar</p>	<p>Approval of 2022-23 School Calendar</p>
<p>Ms. Willerup: MOVE to adopt the 2022-23 school calendar as presented.</p>	
<p>Ms. Tedone: Seconded.</p>	
<p>Ms. Thomas suggested that Columbus Day be renamed Indigenous Peoples Day on the school calendar.</p>	
<p>So moved.</p>	
<p>E. Adoption of Healthy Food & Beverage 2021-22</p>	<p>Adoption of Healthy Food & Beverage 2021-22</p>
<p>Ms. Willerup: Move that pursuant to C.G.S. Section 10-215f, the Simsbury Board of Education certifies that all food items offered for sale to students in the schools under its jurisdictions, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, <u>will comply with the Connecticut Nutrition Standards during the period of July 1, 2021, through June 30, 2022.</u> This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school store, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by</p>	

non-school organizations and groups.

Mr. Watson: Seconded. So moved.

Ms. Willerup: MOVE that pursuant to Sections 10-215f of the C.G.S., the Simsbury Board of Education hereby will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held, and must be the same place as the food sales.

Ms. Thomas: Seconded. So moved.

Ms. Willerup: MOVE that the Simsbury Board of Education will allow the sale to students of beverages not listed in Section 10-221q of the C.G.S. provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. The "school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held, and must be the same place as the food sales.

Ms. Tedone: Seconded. So moved.

F. Acceptance of Donation to SHS Baseball Booster Club

Mr. Tindall: MOVE that the proposed gift of \$5,000 from the Cordani family be approved.

Ms. Thomas: Seconded. So moved.

INFORMATION AND REPORTS

A. Tootin' Hills School Program

Ms. Lemke stated that Nancy Forsberg, Supervisor of Special Education Instruction, formed an elementary social emotional learning (SEL) committee with general and special education teachers, school psychologists, social workers and administrators over the summer. The committee made a Simsbury-specific playbook of what SEL practices could look like in the classrooms. They also developed a list of resources for teacher utilization, as well as developmentally appropriate classroom lessons on

SHS Baseball
Booster Club
Donation

Tootin' Hills
School Program

the specific SEL skill.

Anjanette Belmonte, Tootin' Hills School Principal, stated that when she arrived as principal she could see that students felt emotionally safe at Tootin' Hills School. Students are screened twice per year as to their social and emotional wellbeing. Professional Learning Community (PLC) discussions are held, as well as professional development for staff to make sure they have the tools they need. Each day there is a 30 minute instructional block around SEL.

Haley Rice, Social Worker, reviewed the grade level SEL screenings of students that are done in the fall. She stated that these screenings drive interventions. These screenings were re-administered 4-6 weeks later and again after winter break. Ms. Rice provided an overview of tiered supports level 1, 2 and 3.

Ms. Belmonte reviewed the SEL resources and materials utilized by staff. She spoke about the need for staff self-care, making sure staff is healthy so they can take care of our students. Ms. Belmonte addressed the tenets of Tootin' Hills C.A.R.E.S. – connect, adapt, respect, empathize, self-care. She pointed out the focus on the character education program and the read alouds done by Library Media Specialist Susan Locandro.

Lisa Jacobs, 3rd grade teacher, stated that each morning students check in with a mood meter where responses are collected in a Google form. This allows teachers the ability to check in with students daily and touch base with students when needed. Ms. Jacobs reviewed some of the ways in which the SEL block is used each day. This includes the incorporation of soft starts each day, a virtual calming room, student and staff reflection videos and yoga. Ms. Belmonte noted that the plan is to carry forward the SEL block next year.

Ms. Willerup asked if this is the practice in all of our schools. Ms. Lemke responded that this is the way Tootin' Hills School utilizes the program. The SEL work is being done in all of the schools. Ms. Salina asked if this same work is being done with distance learning students and those returning from distance learning. Ms. Lemke stated that this work is done with distance learning students. Ms. Jacobs stated that parent feedback is utilized for those returning from distance learning. She noted that parents are impressed and thankful for the program.

B. Quarterly Budget Analysis

Ms. Meriwether addressed changes to the quarterly report from the last quarter. In April, the district was notified of an additional Open Choice Academic and Social Support Grant award of \$7,000. The Open Choice Attendance and Early Learning Grant increased by \$25,932 over what was previously reported. The amount of the Special Education Excess Cost Grant has decreased by \$49,000 from what was previously reported. The Talent Development Grant (TEAM) decreased by \$713. There has been no change in the federal grant awards.

Ms. Meriwether stated that the expenditures have not changed and are mostly affected by the COVID expenditures. She noted that a spending freeze remains in effect through the end of the school year. A deficit of \$900,000 is anticipated and will be offset through the non-lapsing account and COVID grants.

Quarterly
Budget Analysis

<p><u>Public Audience</u> None</p> <p><u>EXECUTIVE SESSION</u> Ms. Willerup: MOVE to enter Executive Session at 7:54 p.m. and include Superintendent Curtis.</p> <p>Ms. Batchelar: Seconded. So moved.</p> <p><u>ADJOURNMENT</u> Ms. Willerup: MOVE to adjourn the meeting at 8:17 p.m.</p> <p>Ms. Batchelar:Seconded. So moved.</p> <hr/> <p>Jennifer Batchelar Secretary</p> <hr/> <p>Katie Wilde Recording Secretary</p>	<p>Public Audience</p> <p>Executive Session</p> <p>Adjournment</p>
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MEMORANDUM TO: Members of the Board of Education
FROM: Matthew T. Curtis
DATE: May 11, 2021
RE: Personnel Recommendations

I. Retirements

Catherine Hoerle

Assignment	Elementary Teacher, Tootin' Hills
Simsbury Exp	21 years
Effective	June 30, 2021

BOARD MOTION:

“MOVE that the Board of Education accept the retirement of Catherine Hoerle effective June 30, 2021.”

MTC:cdf

MEMORANDUM TO: Members of the Board of Education
FROM: Matthew T. Curtis, Superintendent of Schools
DATE: May 11, 2021
RE: End of Year Authorizations

- I. In order to comply with regulations which govern state and federal grants and the transfer of funds within the education budget, the Board of Education must vote to give authorization to the Superintendent to act on the Board's behalf. Below are the motions for the Board to approve for granting said authorizations.
 1. State and Federal Grants
"MOVE that the Simsbury Board of Education authorizes the Superintendent to act as the Board's agent in renewing applications for state and federally funded programs."
 2. Transfer of Funds
"MOVE that the Simsbury Board of Education authorizes the Superintendent to transfer funds from those accounts in which a surplus is anticipated into those accounts in which a deficit is anticipated."

"MOVE that the Simsbury Board of Education authorizes the Superintendent (or designee), with Board of Finance approval, to approve any and all expenditures from the Non-Lapsing fund to the General Fund operating fund for COVID19 related expenditures."
- II. It has been the past practice of the Board of Education to authorize the Superintendent to employ teachers during the months of July and August. The administration seeks authorization to hire staff during the months of July and August.
 1. "MOVE that the Superintendent, with the approval of the Board Chairman, be authorized to hire staff for the 2021-22 school year during the period of July and August when the Board is not in session."

TO: Members of the Board of Education

FROM: Matthew T. Curtis, Superintendent of Schools

DATE: May 11, 2021

RE: Approval of Collective Bargaining Agreement between the Simsbury Board of Education and the Simsbury School Nurses Association effective July 1, 2021 through June 30, 2024

Negotiations leading to a new collective bargaining agreement have been completed by the Simsbury School Nurses Association and the Board of Education. This agreement, which is subject to ratification by the Board of Education, was approved by the Simsbury School Nurses Association on May 3, 2021. The agreement contains the following revisions:

1. **Duration of Agreement**

A three year agreement effective July 1, 2021 through June 30, 2024 has been negotiated.

2. **Wages**

The parties have agreed to a 2.75% general wage increase (GWI) in year one, a 2.3% GWI increase in year two, and a 2.35% GWI increase in year three of the contract. Additionally, there will be step movement in each year of the contract. Members who achieve and maintain a National Board Certification for School Nurses will receive an annual stipend of \$750. In year 2 of the contract, members who have their Bachelor of Science in Nursing (BSN), will receive a \$300 stipend. These stipends are consistent with comparable districts.

The number of steps has been collapsed from 10 to 5, and language was agreed upon for the hiring of new personnel. Longevity payments will increase to \$950 for 10 years of service, \$1050 for 15 years of service, and \$1150 for 20 years of service. Finally, there is one additional paid holiday in year 1 of the contract. These benefits are now consistent with other bargaining units in Simsbury.

3. **Insurance and Pension Benefits**

A. The parties agreed to increase the employee medical insurance premium co-share to the following:

HDHP

Individual and dependent contribution:

2021-22:	18.0%
2022-23:	18.5%
2023-24:	19.0%

C. Additional language: *The Board will implement an exclusive specialty pharmacy management program for medications used to treat complex medical conditions.*

D. Eliminate Excise Tax Language

4. Leave Time

A. Illness time:

- Can accrue to a maximum of 185 (changed from 180)
- Can utilize up to 15 for illness or death of immediate family
- Accrual changed from monthly to annually

B. Paid Time Off (PTO):

- Personal days are being replaced with 5 PTO days to be pre-approved by supervisor.

5. Miscellaneous Language Changes

Additional language changes have been mutually agreed to that accomplish the following: (1) provides clarity to early closing dismissal times for members, (2) adds language to confirm expectations for future remote instruction days, (3) changes overtime language to compensate members for time and one-half for hours over 35 worked outside of the regularly scheduled day and week, and (4) cleans up language to remove irrelevant retirement language.

BOARD MOTION

"MOVE that the Board of Education ratify the proposed changes in the collective bargaining agreement between the Simsbury Board of Education and the Simsbury School Nurses Association for the period July 1, 2021 through June 30, 2024."

TO: Members of the Board of Education
FROM: Matthew T. Curtis, Superintendent
DATE: May 11, 2021
RE: TEXTBOOK ADOPTION, 2021-2022

Each spring, the Board of Education reviews and adopts new textbooks (which includes related supplementary materials and teacher resource kits) to be used by students and staff the following year. Textbooks recommended for adoption are initially selected by a department, committee, or staff member and are reviewed by the department supervisor, building principal and central office prior to submission to the Board for approval.

The attached list represents books that are required for all students to read in a specific course, grade, or ability level.

If any Board member wishes to review any of the books in more detail, this can be arranged by contacting the Assistant Superintendent's office.

Following tonight's discussion, this item will be placed on the May 25, 2021 meeting agenda for action.

MTC:da

Att.

TEXTBOOK ADOPTION, 2021-2022

SUBJECT	GRADE/ LEVEL	TITLE	AUTHOR	PUBLISHER	PUB. DATE
AP Statistics	11/12, Level AP	<i>The Practice of Statistics</i>	Starnes/Tabor	WH Freeman&Co	2020

The text matches the updated AP Central curriculum and uses technology throughout the text.

Unit 1: Exploring One-Variable Data

Unit 2: Exploring Two-Variable Data

Unit 3: Collecting Data,

Unit 4: Probability Random Variables, and Probability Distributions

Unit 5: Sampling Distributions

Unit 6: Inference for Categorical Data Proportions

Unit 7: Inference for Quantitative Data: Means

Unit 8: Inference for Categorical Data: Chi-Square

Unit 9: Inference for Quantitative Data: Slopes.

EXHIBIT VII

TO: Members of the Board of Education
FROM: Matthew T. Curtis, Superintendent of Schools
DATE: May 11, 2021
RE: Proposed Fee Schedule for Use of Public Schools

Attached for your review is the proposed fee schedule for the use of Simsbury Public School buildings. The proposed fees would increase by approximately 2% and would go into effect on July 1, 2021. The 2021-22 building fees reflect changes projected due to increased costs. After tonight's review, it will be placed on the next Board of Education agenda for action.

/cm

ADMINISTRATIVE PROCEDURES
FEE SCHEDULE FOR THE USE OF SIMSBURY PUBLIC SCHOOL BUILDINGS
2021-22

The Simsbury Public Schools welcome the use of school facilities by outside groups to encourage the widest possible use for educational, cultural, and recreational purposes consistent with the primary purpose of meeting the statutory and traditional educational needs. The monetary investment in the school plant justifies its fullest use. Charges for the use of school facilities by approved groups shall be in accordance with fee schedule as approved by the Board of Education effective July 1, 2021. These fees permit the school system to cover the basic costs of making these areas available after the normal school day.

Note: Unoccupied heating zones will be maintained following normal school hours, holidays, and vacation periods, resulting in temperatures approximating 50-55 degrees.

INCREMENTAL MAINTENANCE	PROPOSED 2021-22
Elementary Schools and Henry James Memorial School	
One unit of classroom space	
minimum charge for 3 hours or fraction thereof	\$ 51.30
per hour or fraction thereof thereafter	\$ 17.10
Each additional unit of classroom space	
for first 3 hours or fraction thereof	\$ 44.70
per hour or fraction thereafter	\$ 14.90
Main Gymnasium at Henry James Memorial School	
minimum charge for 3 hours or fraction thereof	\$ 238.50
with showers and lockers	\$ 79.50
minimum charge for 3 hours or fraction thereof	
without showers and lockers	\$ 99.90
per hour or fraction thereof thereafter	\$ 33.30
Secondary Gymnasium at Henry James Memorial School	
minimum charge for 3 hours or fraction thereof	\$ 212.70
with showers and lockers	\$ 70.90
minimum charge for 3 hours or fraction thereof	
without showers and lockers	\$ 90.00
per hour or fraction thereof thereafter	\$ 30.00

ADMINISTRATIVE PROCEDURES
FEE SCHEDULE FOR THE USE OF SIMSBURY PUBLIC SCHOOL BUILDINGS
2021-22

Auditorium/Gymnasium at Elementary Schools

minimum charge for 3 hours or fraction thereof	\$ 79.50
per hour or fraction thereof thereafter	\$ 26.50

Cafeteria

minimum charge for 3 hours or fraction thereof	\$ 66.60
per hour or fraction thereof thereafter	\$ 22.20

Kitchen - Cooking

minimum charge for first hour	\$ 42.90
per hour or fraction thereof thereafter	\$ 28.60

Simsbury High School

One unit of classroom space

minimum charge for 3 hours or fraction thereof	\$ 84.00
per hour or fraction thereof thereafter	\$ 28.00

Each additional unit of classroom space

for first 3 hours or fraction thereof	\$ 44.70
per hour or fraction thereafter	\$ 14.90

Amphitheater

minimum charge for 3 hours or fraction thereof	\$ 79.50
per hour or fraction thereafter	\$ 26.50

Cafeteria

minimum charge for 3 hours or fraction thereof	\$ 109.50
per hour or fraction thereof thereafter	\$ 36.50

Kitchen - Cooking

minimum charge for first hour	\$ 64.80
per hour or fraction thereof thereafter	\$ 45.20

Auditorium

minimum charge for 3 hours or fraction thereof	\$ 200.10
per hour or fraction thereof thereafter	\$ 66.70

ADMINISTRATIVE PROCEDURES
FEE SCHEDULE FOR THE USE OF SIMSBURY PUBLIC SCHOOL BUILDINGS
2021-22

Main Gymnasium

minimum charge for 3 hours or fraction thereof
with showers and lockers \$ 303.60
per hour or fraction thereof thereafter \$ 101.20

minimum charge for 3 hours or fraction thereof
without showers and lockers \$ 154.80
per hour or fraction thereof thereafter \$ 51.60

Locker rooms / shower area only (no use of gymnasium) \$ 241.50
minimum charge for 3 hours or fraction thereof \$ 80.50

Auxiliary Gymnasium

minimum charge for 3 hours or fraction thereof
with showers and lockers \$ 273.90
per hour or fraction thereof thereafter \$ 91.30

minimum charge for 3 hours or fraction thereof
without showers and lockers \$ 135.60
per hour or fraction thereof thereafter \$ 45.20

**ADMINISTRATIVE PROCEDURES
FEE SCHEDULE FOR THE USE OF SIMSBURY PUBLIC SCHOOL BUILDINGS
2021-22**

STANDARD MAINTENANCE

Elementary Schools and Henry James Memorial School

One unit of classroom space

minimum charge for 3 hours or fraction thereof	\$ 204.90
per hour or fraction thereof thereafter	\$ 68.30

Each additional unit of classroom space

per hour or fraction thereafter	\$ 28.00
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Auditorium/Gymnasium at Elementary Schools

minimum charge for 3 hours or fraction thereof	\$ 451.80
per hour or fraction thereof thereafter	\$ 150.60

Main Gymnasium at Henry James Memorial School

minimum charge for 3 hours or fraction thereof with showers and lockers	\$ 623.70
per hour or fraction thereof thereafter	\$ 207.90

minimum charge for 3 hours or fraction thereof without showers and lockers	\$ 480.90
per hour or fraction thereof thereafter	\$ 160.30

Secondary Gymnasium at Henry James Memorial School

minimum charge for 3 hours or fraction thereof with showers and lockers	\$ 548.70
per hour or fraction thereof thereafter	\$ 182.90

minimum charge for 3 hours or fraction thereof without showers and lockers	\$ 429.60
per hour or fraction thereof thereafter	\$ 143.20

Cafeteria

minimum charge for 3 hours or fraction thereof	\$ 303.60
per hour or fraction thereof thereafter	\$ 101.20

Kitchen - Cooking

minimum charge for first hour	\$ 98.50
per hour or fraction thereof thereafter	\$ 66.70

**ADMINISTRATIVE PROCEDURES
FEE SCHEDULE FOR THE USE OF SIMSBURY PUBLIC SCHOOL BUILDINGS
2021-22**

Simsbury High School

One unit of classroom space

minimum charge for 3 hours or fraction thereof	\$ 461.40
per hour or fraction thereof thereafter	\$ 153.80

Each additional unit of classroom space

per hour or fraction thereafter	\$ 84.00
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Amphitheater

minimum charge for 3 hours or fraction thereof	\$ 520.20
per hour or fraction thereafter	\$ 173.40

Cafeteria

minimum charge for 3 hours or fraction thereof	\$ 604.50
per hour or fraction thereof thereafter	\$ 201.50

Kitchen - Cooking

minimum charge for first hour	\$ 124.21
per hour or fraction thereof thereafter	\$ 79.50

SHS or HJMS Auditorium

minimum charge for 3 hours or fraction thereof	\$ 1,150.50
per hour or fraction thereof thereafter	\$ 383.50

Main Gymnasium

minimum charge for 3 hours or fraction thereof	
with showers and lockers	\$ 1,298.40
per hour or fraction thereof thereafter	\$ 432.80

minimum charge for 3 hours or fraction thereof	
without showers and lockers	\$ 1,175.70
per hour or fraction thereof thereafter	\$ 391.90

Auxiliary Gymnasium

minimum charge for 3 hours or fraction thereof with showers and lockers	\$ 1,054.80
per hour or fraction thereof thereafter	\$ 351.60

minimum charge for 3 hours or fraction thereof without showers and lockers	\$ 951.60
per hour or fraction thereof thereafter	\$ 317.20

**ADMINISTRATIVE PROCEDURES
FEE SCHEDULE FOR THE USE OF SIMSBURY PUBLIC SCHOOL BUILDINGS
2021-22**

CUSTODIAL FEE

Time shall be computed from 15 minutes before the building is opened to the public to 15 minutes after the building is closed to the public.

Time shall be computed for special or excessive cleaning or labor from the use of the facility.

Monday through Saturday

minimum charge for 2 hours or fraction thereof	\$ 103.60
per hour or fraction thereof thereafter	\$ 51.80

Sundays and Holidays

minimum charge for 2 hours or fraction thereof	\$ 133.80
per hour or fraction thereof thereafter	\$ 66.90

AUDIO TECH FEE

Monday through Friday

Hourly rate	\$ 34.40
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Saturday and Sunday

Hourly rate	\$ 49.60
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Nutrition Services

When cafeterias are rented and the kitchen is used by the public, the Cafeteria Manager and/or his/her assistant must be in charge. Rate of pay for cafeteria workers will be time and one-half for weekdays and Saturday and double time for Sundays and holidays. The rate will vary depending on the employee assigned. The amounts shown are the maximum hourly rates.

Monday through Saturday

minimum charge for 2 hours or fraction thereof	\$ 83.80
per hour or fraction thereof thereafter	\$ 41.90

Sundays and Holidays

minimum charge for 2 hours or fraction thereof	\$ 111.80
per hour or fraction thereof thereafter	\$ 55.90