

SIMSBURY BOARD OF EDUCATION  
REGULAR MEETING  
October 10, 2023  
BOE Conference Room  
6:30 p.m.  
AGENDA

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC AUDIENCE
- IV. COMMITTEE REPORTS/BOE COMMUNICATIONS
- V. RECOMMENDED ACTIONS
  - A. Approval of Minutes of September 26, 2023 Meeting EXHIBIT I
  - B. Approval of Collective Bargaining Unit Agreement  
Between The Simsbury Board of Education and The  
Simsbury School Administrators and Supervisors  
Association (SSASA) EXHIBIT II
  - C. Approval of SHS Graduation Date EXHIBIT III
- VI. INFORMATION AND REPORTS
  - A. October 1 Enrollment Report/Magnet Schools EXHIBIT IV
  - B. Class Size Report EXHIBIT V
  - C. Legislative Review EXHIBIT VI
- VII. PUBLIC AUDIENCE
- VIII. FUTURE BUSINESS
  - A. Next Board Meeting, Tuesday, October 24, 2023,  
Henry James Memorial School

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**TOWN OF SIMSBURY  
BOARD OF EDUCATION**

Record of Proceedings

Regular Meeting

September 26, 2023

Ms. Susan Salina called the meeting to order at 6:32 p.m. in Room D172 at Simsbury High School.

Roll Call:

**Members present:** Mmes. Susan Salina, Tara Willerup, Lydia Tedone, and Jen Batchelar. Messrs. Jeff Tindall and Todd Burrick.

**Members absent:** Sharon Thomas and Brian Watson.

**Also present:** Superintendent Matt Curtis, Assistant Superintendent Sue Homrok-Lemke, Assistant Superintendent Neil Sullivan, Director of Finance Amy Meriwether, Director of Infrastructure & Technology Jason Casey, and Recording Secretary Cindi Freilinger.

RECOGNITIONS

Superintendent Curtis recognized and congratulated Christy Cestone, Speech & Language Pathologist, as the recipient of the 2023-24 Kathleen McGowan Teacher of the Year award. Mrs. Cestone thanked the Board of Education for the honor stating that Simsbury is the finest school system that she has worked in.

PUBLIC AUDIENCE

None

COMMITTEE REPORTS/BOE COMMUNICATIONS

Chairwoman Salina welcomed Matt Picoult, BOE student representative.

Mr. Picoult reported that at Simsbury High School Ethan Fisher presented the Choices Matter Program to the 11<sup>th</sup> & 12<sup>th</sup> grade classes and that during Spirit Week will be the week of October 2 with the first pep rally on October 6 followed by the Homecoming dance. PSAT Day is on October 11, and the SHS Musical is announced to be Guys & Dolls. At Latimer Lane, they held the 10<sup>th</sup> anniversary 5K race and raised \$4,000 with record attendance. At Squadron Line, the Grades 4-6 carnival will be taking place on September 29, and at Tariffville the new modulars are being installed next week.

Ms. Tedone shared that the CREC Birth to 3 program is celebrating its 30<sup>th</sup> anniversary this year.

Ms. Willerup thanked the SEA for the invitation to the New Teacher Social. She reported that the Curriculum Committee met on September 19 and discussed the new state legislation, which includes a requirement for the graduating class of 2027 to take a half credit in Financial Literacy. Simsbury currently has a quarter credit requirement, so this will not present a challenge. Ms. Willerup stated that starting with the class of 2025 all students will need to complete the FAFSA application or request a waiver. She reported that the Capstone course will no longer be mandated at the state level, although it is still in our curriculum. Ms. Willerup noted

Recognitions

Public Audience

Communications

that Erin Naspo, Nancy Forsberg, and Tayarisha Batchelar presented to the Curriculum Committee on rolling out a pilot using a new curriculum called Everyday Speech to enhance the scope and sequence of our SEL and meet the curricular mandates of the state.

Susan Salina asked why the State has taken away the mandate of the Capstone course. Mrs. Homrok-Lemke shared that while Simsbury was able to institute the Capstone requirement with great success, her belief is that other districts were having a difficult time implementing it. The Curriculum Committee has requested data relative to other districts and where our students are participating in Capstone for further discussion. Ms. Willerup stated that many universities look favorably at the Capstone experience on college applications. Mr. Curtis shared that the Curriculum Committee also requested a full report to the Board of Education on the new SEL curriculum.

Mr. Sullivan shared that the Personnel and Negotiations Committee has completed the Administrative negotiations and have an early tentative agreement. After the union ratifies, the agreement will be on an October Board of Education agenda. He thanked the board members who served on the committee sharing that it was a smooth process. Mr. Burrick also thanked the union negotiating group and Neil Sullivan stating that it was a very productive process.

Mr. Casey shared the Safety Inspection Statement. The Simsbury Fire Marshal's office did inspections of all 7 schools in August, accompanied by our Supervisor of Maintenance, and all issues were corrected prior to the opening of school.

Mr. Curtis stated that the administration plans to bring some of the new legislation topics to overview at an upcoming board meeting in advance of working with the Policy Committee. Topics such as teacher evaluation, mandatory kindergarten age, new bullying revisions, and significant air quality legislation will be among those reviewed.

Ms. Salina shared that Convocation was a very exciting start to the school year and she complimented the administration on a creative and fun theme.

### RECOMMENDED ACTIONS

#### A. Approval of Minutes of June 13, 2023 Meeting

Mr. Tindall: MOVE to approve the minutes of the June 13, 2023 meeting.

Ms. Batchelar: Seconded. So moved. Ms. Willerup abstained.

#### B. Approval of Minutes of July 24, 2023 Special Meeting

Ms. Tedone: MOVE to approve the minutes of the July 24, 2023 special meeting.

Mr. Burrick: Seconded. So moved.

#### C. Personnel

Mr. Tindall: MOVE that the Board of Education accept the resignations of Adam

Approval of  
Minutes of June  
13, 2023  
Meeting

Approval of  
Minutes of July  
24, 2023 Special  
Meeting

Personnel

Colagrossi and Kennedy Quirk effective June 30, 2023; Andrew O'Brien effective July 3, 2023; Linda Beers effective July 20, 2023; Erica Pandolfi effective August 7, 2023; Alice Shortell effective August 14, 2023; Stephanie Dunn effective September 29, 2023; and Angela Griffin effective October 6, 2023.

Ms. Willerup: Seconded. So moved.

Ms. Tedone: MOVE that the Board of Education accept the retirements of Kim Lawlor effective September 28, 2023 and Sara Sherry effective September 29, 2023.

Ms. Willerup: Seconded. So moved.

Ms. Willerup: MOVE that the Board of Education accept the notice of intent to retire of Mary Boucher effective June 30, 2024 and Leah Coe effective June 30, 2026.

Mr. Tindall: Seconded. So moved.

Mr. Sullivan reviewed the 27 new certified staff hired between April and August reporting that four of the new hires are educators of color.

Ms. Salina asked if there were any vacant positions. Mr. Sullivan shared that there are 3 positions: School Psychologist, Teacher of the Deaf, and Department Supervisor of Music & Performing Arts.

#### D. Acceptance of Gift from Latimer Lane PTO

Ms. Willerup: MOVE that the proposed gift of \$18,540 to Latimer Lane School by the Latimer Lane School Parent-Teacher Organization be approved.

Ms. Batchelar: Seconded. So moved.

#### E. Acceptance of Gift from Tariffville School PTO

Ms. Batchelar: MOVE that the proposed gift of \$3,000 to Tariffville School by the Tariffville School Parent-Teacher Organization be approved.

Ms. Willerup: Seconded. So moved.

#### F. Acceptance of Donation from i2R Imagination to Reality

Ms. Tedone: MOVE that the proposed gift of equipment valued at \$6296 to Henry James School by the i2R Imagination to Reality be approved."

Mr. Tindall: Seconded. So moved.

### INFORMATION AND REPORTS

#### A. School Opening Report

Acceptance of  
Gift from Latimer  
Lane PTO

Acceptance of  
Gift from  
Tariffville School  
PTO

Acceptance of  
Donation from  
i2R Imagination  
to Reality

School Opening  
Report

Ms. Homrok-Lemke shared some pictures from the super hero powers theme at Convocation. She stated that the office of Teaching & Learning will continue to look at the Strategic Plan around three goals – student success and performance, a compassionate and caring school climate, and a premiere workforce.

She reviewed student performance data for SBA in grades 3-8, NGSS in grades 5, 8, and 11 (Next Generation Science Standards), and SAT in grade 11. Ms. Homrok-Lemke noted that in Grades 3-6 our students ranked #4 out of 20 DRG B districts in Literacy (ELA) with 76.2% at or exceeding the benchmark. In math, the students made great gains with 74% at or exceeding the benchmark. She shared that at the middle school the students ranked #5 in both ELA and math. Ms. Homrok-Lemke emphasized that our Grade 5 students performed very well ranking #2 in ELA and #3 in math. She noted that in Grades 5 and Grade 8 the students continue to perform well on the NGSS noting that Grade 5 had a significant increase in ranking from #15 in 2022.

Mr. Burrick asked what the percentage of students at or above the benchmark was for the #1 ranked district in our DRG. Mr. Homrok-Lemke shared it is in the low 70's, and that depending upon the year, the difference between the rankings can be tenths of a percentage.

Mr. Sullivan shared that our annual New Teacher Orientation was a 3-day event including an introduction to Simsbury, a panel presentation with Simsbury teachers entering year 2; an overview of equity, special education, technology, and K-12 curriculum; TEAM training for novice teachers; a bus tour of Simsbury ending at Tulmeadow Farm; and a culminating Round Table session. Mr. Sullivan reviewed the experience level of the new certified hires stating that 59% of our new staff are relatively new to the profession and that 22% are veteran teachers. Those veteran teachers were mainly hired for hard to fill positions such as Special Education, Business, and Theater. He shared that the recruitment fairs are no longer as fruitful as in past years, resulting in the need to revisit our strategy for hiring. Mr. Tindall asked with the majority of the new staff being hired in the 0-5 range, has there been a conversation about additional support. Mr. Sullivan answered that the support includes the TEAM program for year 1 and 2 teachers and support from the building principal and instructional coaching staff. In terms of academic preparation, he went on to share that the majority of our new hires have completed their Master's degree, adding that the 6<sup>th</sup> year and 7<sup>th</sup> year categories are those educators filling the hard to fill positions.

Mr. Sullivan reviewed the student enrollment stating that as of September 1, a total of 4115 students were enrolled, which when broken down the increase of 51 students is consistent with last year's K-6 population, a slight increase at the middle school, and the majority of the increase coming at SHS due to the small graduating class of 2023. The increase is significantly less than the projected 150 student increase by NESDEC. Mr. Sullivan shared that NESDEC was off on their projected kindergarten number by 80 students. Mr. Burrick asked if the 80 is spread out among all of the schools, and Mr. Sullivan answered that at Squadron we only had 4 kindergarten classrooms as opposed to the normal 5, and at Latimer they only had 3 – all of the other schools were in the normal range. Ms. Tedone noted that the new kindergarten age mandate could impact the NESDEC projections. Mr. Sullivan stated that he will be sharing much more analysis in the October 1 report at the next BOE meeting.

Mr. Casey shared that the Latimer Lane project is currently on schedule and on budget, stating that some new classrooms will be available ahead of schedule in December. He noted that at Simsbury High School the bleachers are close to completion and the press box should be delivered this week with the final installation ahead of the Homecoming game. In addition, replacement of the PA system, clocks, bells and phones are still in the process of completion and troubleshooting. Mr. Casey said that one of the boilers was replaced at Tootin' Hills School this summer, and the modular at Tariffville was removed and will be replaced during the month of October.

In the area of technology, Mr. Casey stated that 800 new Chromebooks were purchased. Mr. Casey shared that looking ahead, the Latimer Lane renovation is projected to have a December 2024 completion date. He noted that the partial roof replacement projects at Central School and Tariffville, Central School electrical improvements, and Tootin' Hills School plumbing improvements were delayed from this past summer and will be completed during the summer of 2024.

Mr. Casey noted that the next 6-year CIP development planning will include more network improvements, additional roof projects, and school buses. Ms. Salina asked if the delay in the projects would impact the CIP for next year. Mr. Casey shared that the delay is only in completing the work – not funding. Mr. Curtis shared that we are taking a look at a 12-year plan collaboratively, rather than a 6-year plan, to have a broader conversation with the Board of Finance about the debt service limit. Mr. Tindall asked if delaying a bus purchase last year would have an impact. Mr. Casey shared that we would be looking at purchasing at least two buses. Mr. Sullivan shared that we consolidated some routes this summer due to the challenges of the labor market for bus drivers, which could have an effect on the long-term need for new buses.

## B. Simsbury High School Academic Report

## SHS Academic Report

Principal Maggie Seidel began by sharing accomplishments from the 22-23 school year. SHS was ranked 14<sup>th</sup> by the US News & World Report out of 206 high schools in the State of Connecticut. She shared that the 11<sup>th</sup> graders ranked 3<sup>rd</sup> in Connecticut and 1<sup>st</sup> in our reference group in the NGSS. She noted that Simsbury High School had two students nominated for their stories on Fox 61 News, and that the Choir was selected to sing at Radio City Music Hall. Ms. Seidel shared that in sports Boys Crew won the State Championship and Boys Hockey, Boys Lacrosse, and Girls Basketball won conference championships. She shared that in preparation for the 23-24 school year, new building signage was placed in the hallways and main lobby and the custodial team painted a few areas and installed new decals to show school spirit. Ms. Seidel said that the second year of the Freshman First day, under the direction of Ken Pera, Assistant Principal and teacher, Drew Warchut, was a success and that the feedback from students and families was very positive.

Ms. Seidel stated that they currently are looking at their work in the buckets of student growth and success, compassionate and connected school culture, premier workforce, and strategic and sustainable investments. She noted that during the summer months, the administrators reviewed achievement data and climate data to drive their priorities. Ms. Seidel shared data from the survey from the spring of 2023. Teachers shared that they feel engaged with their grade level/department, but less connected to the whole school. 72% of students shared that they feel safe at school,

which is a significant increase from 56% last year. 67% of students say they agree or strongly agree with feeling a sense of belonging. Results from the family survey showed percentages of 74%, 75%, and 77% in the areas of engaging academics, safety, and communication. The anecdotal data collected from students resulted in them wanting more whole school activities and more interactive activities in the classroom. The staff shared that they would like more administrative check-ins and visibility, more time to connect as a department, team building opportunities, support for new teachers, and support for special education. The families shared that they would like to see more recognition of diverse background and cultures, support for all clubs and activities as well as athletics, improved bathroom environment, and knowledge that the students are being seen for their gifts and talents.

Assistant Principal, Ken Pera reviewed the school priorities of school climate and communication sharing that one focus is to bring back more all school and larger group activities. He noted that spirit week will be the week of October 2 culminating with a pep rally prior to the Homecoming game. Mr. Pera shared that to address the priority of more visibility, all administrators are visiting a significant number of classrooms to observe and interact. Additionally, Instagram has been a strong addition to address the communication priority. Mr. Pera said that all administrators held beginning of year meetings with faculty to talk about their goals, concerns, and the year ahead.

Assistant Principal, Georgia Robert discussed the strategies that staff will be utilizing to focus on the students wanting a more interactive learning experience. She stated that they are discussing strategies such as differentiation of instruction, inquiry, reflection, authentic tasks, problem solving, and higher order thinking with faculty. She went on to share that in their Professional Growth Plan (PGP) and beginning of year meetings, faculty are discussing which areas of these high-level strategies is a focus for them. She shared that the NEASC process has been revised and the high school will be starting their self-study next year. Ms. Robert stated that the high school will be reporting out to students and families at the semester end to provide feedback to students on their competencies relative to the Vision of a Graduate. Mr. Burrick asked if this would be provided to each student. Ms. Robert responded that they would be providing feedback through PowerSchool to all students.

Ms. Robert highlighted the Capstone celebrations during the 2022-23 school year stating that 292 students completed Capstone projects, including student-designed projects and real-world experiences with local businesses. In addition, all SHS students and faculty attended the SHS showcase presentations to learn from one another. She expressed gratitude to Capstone Coordinator, Liz McKay for spearheading this project. Ms. Salina asked what the split is between juniors and seniors who complete a Capstone project. Ms. Robert answered that they are averaging about 50 junior.

Director of School Counseling, Greg Stillman shared data about the 2023 class stating that 78% of seniors completed at least one AP course before graduation, which is up from 68% the year before. Additionally, 78% of students in grades 10-12 scored 3 or higher on an AP test. He shared that participation of students of color in AP classes increased to 70%. Simsbury High School has changed the way we rate our college success rate to the Top 100 US News & World Report National ranking. Mr. Stillman stated that 51% of the class of 2023 were accepted to a Top 100 school and 13% were accepted to a Top 50 school, which was favorable compared to the

class of 2022. Additionally, there was an increase in students going to 4-year college and 2-year colleges. Ms. Batchelar asked if there was data for the 13% that didn't go to college about when or if they did attend college. Mr. Stillman answered that there is steady performance in the percentage of students earning a college degree within a six-year period. Ms. Salina asked if there is an uptick in students interested in trade schools. Mr. Stillman stated that the class of 2022 saw a big uptick in career education trade schools, but that the class of 2023 didn't have as many. He added that SHS does have a robust selection of opportunities in the career education trades.

Mr. Stillman reported that the class of 2024 scored favorably compared to Connecticut and national numbers in the SAT's, adding that there was a dip from previous years. Mr. Burrick asked if there were similar dips in the Connecticut and national numbers as well. Ms. Homrok-Lemke shared that there was a dip in Connecticut, but she was unsure of the national numbers. Mr. Stillman shared that going forward they will concentrate on the changes in the SAT format to see how we can improve the scores. Mr. Stillman shared that all 3 grades will test digitally for the PSAT, the SAT in the spring, and the in-school SAT test. The changes to the test are that the test will be shorter, the reading section will be adaptive with shorter passages and questions, and they will all be digital. Mr. Stillman shared that they are taking steps to prepare staff and students for the upcoming changes including the PSAT on October 11, by holding professional development for teachers, reviewing data with department supervisors, and providing a SAT prep class. Ms. Batchelar asked if there was data on the percentage of students that took specific numbers of AP classes and what classes they were. Ms. Homrok-Lemke shared that the data can be put together and shared at a Curriculum Committee meeting.

Ms. Salina asked Mr. Picoult how he feels about the culture since he's returned this year. Mr. Picoult shared that he has learned a lot more about the administrative team through teachers and social media. Ms. Batchelar shared that she thought it was a positive change to have parking signage and was happy to see administrators out front greeting kids. Additionally, she was pleased to hear from two teachers prior to the Open House.

### C. Year End Financial Results

Ms. Meriwether reported that the Special Education Excess revenue was increased by \$500,000 which provided more reimbursement, however it also increases our per pupil cost. She highlighted on the expenditure side the Instruction account, which ended with a surplus of \$214,000 due to salary savings and the spending freeze from last year. Pupil Transportation had a deficit of \$489,000 due to an increased number of special education outplacements that required transportation and the need to work with a more costly vendor to accommodate all the needs, as well as increased fuel prices. She shared that the Insurance and Pension line item ended with a surplus of \$361,000. Ms. Meriwether noted that Out of District tuitions were over budget by \$594,000, which is what was shared on the prior quarterly report and why we increased the Special Education funding. She stated that the overall deficit is \$550,000, which was offset by ARPA funding, tuition revenue, building rental fees, a small non-pubic grant, and \$100,000 that the BOF set aside related to energy costs. Ms. Meriwether reported that utilizing all of these offsets resulted in a balanced budget and no need for use of the non-lapsing fund. Mr. Curtis stated that we will be monitoring the transportation cost closely. Mr. Tindall asked about a plan if

### Year End Financial Results



transportation costs starts spiraling. Mr. Curtis answered that we will continue conversations with other vendors and work toward balancing the student needs by re-looking at the prioritization of student runs and the use of third-party vendors. Ms. Batchelar asked whether Salters does all of the athletic transportation. Mr. Sullivan shared that they used to be able to do more than they can now due to the driver shortage.

#### PUBLIC AUDIENCE

Public Audience

**Lori Boyko**, 15 Oakhurst Road, thanked the board members for providing more detail during this meeting, and expressed her disappointment that more parents were not present. She shared with the board some observations she's made since the beginning of the school year stating that when teachers do something that may be designed to include all students, in practice, it can make many more students uncomfortable or confused. Ms. Boyko said that well intended actions can sometimes have unintended consequences. While trying to engage or acknowledge small groups of students, sometimes other students can be alienated at the same time. She shared an example of a teacher who assigned a names quiz to the health class that had pictures of their classmates that they had to write their names under, and wondered why this would be a graded quiz. She wanted to bring this information to the board so they are mindful that while we are trying to include people, other people may be getting confused. She shared another example where a "getting to know you" questionnaire with very personal information asked was required to be completed by a teacher. Ms. Boyko acknowledged that while she understands that there was no harm intended on the part of the teacher, she felt that the questions asked, including family composition questions and what pronoun students utilize in class, outside of class, and at home, may have made some uncomfortable.

#### ADJOURNMENT

Adjournment

Mr. Tindall: MOVE to adjourn the meeting at 8:27 p.m.

Ms. Willerup: Seconded. So moved.

\_\_\_\_\_  
Jennifer Batchelar  
Secretary

\_\_\_\_\_  
Cindi Freilinger  
Recording Secretary

## EXHIBIT II

TO: Members of the Board of Education

FROM: Matthew Curtis, Superintendent of Schools

DATE: October 10, 2023

RE: Approval of the Collective Bargaining Agreement between the Simsbury Board of Education and the Simsbury School Administrators and Supervisors Association (SSASA) effective July 1, 2024 – June 30, 2027

Negotiations leading to a new collective bargaining agreement have been completed by the Simsbury School Administrators and Supervisors Association and the Board of Education. This agreement, which is subject to ratification by the Board of Education, has been reviewed and recommended by the Board of Education Negotiations Sub-Committee. The Simsbury Administrators and Supervisors Association has also ratified this agreement through a vote of its membership.

The three-year agreement contains the following components highlighted below:

1. Duration of Agreement  
July 1, 2024 – June 30, 2027

2. Wage Settlement

2024-25 = 3.0% increase to maximum.  
2025-26 = 2.95% increase to maximum  
2027-28 = 2.95% increase to maximum

3. Annuity

2024-25 = \$5500  
2025-26 = \$5500  
2026-27 = \$5500

4. Health Insurance

A. The parties agreed to increase the employee medical insurance premium co-share to the following:

	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>
HDHP	23%	23.5%	24%

B. The parties agreed to implement the Cigna Health Matters Medical Management program, which requires in-patient and out-patient precertification.

5. Dental Insurance

Increase dental maximum from \$1,500 to \$2,000; plan will provide for 85% restorative services, including composite fillings.

Premium contributions same as HDHP above.

5. Voluntary Vision Plan

Add language about Voluntary Vision Plan (100% employee paid)

6. Additional Renumeration

Increase to \$2000 annually reimbursements for advanced study/professional development.

7. Leave Time

- A. Amend Article VI, Section 1 as follows: "Personal illness will be defined for, up to 15 days per year, illness or death in the immediate family or each administrator.
- B. Amend Article VI, Section 2 as follows: "As a general procedure, personal days shall be limited to three (3) days in any school year. Absences for personal reasons beyond these three shall be provided as an executive privilege, with the approval of the Superintendent of Schools."

8. Contractual Language Change

- Delete Director of Operations and add Director of Equity and Access positions.

Below is a Board of Education motion for your consideration.

"MOVE that the Board of Education ratify the proposed changes in the collective bargaining agreement between the Simsbury Board of Education and the Simsbury School Administrators and Supervisors Association for the period July 1, 2024 through June 30, 2027."

MEMORANDUM TO: Members of the Board of Education

FROM: Matthew Curtis  
Superintendent of Schools

DATE: October 10, 2023

RE: Approval of Simsbury High School Graduation Date

Effective July 1, 2019 the Connecticut legislature approved Public Act No. 19-195 An Act Concerning The Establishment Of A Firm Graduation Date. This act allows a local or regional board of education to establish a firm graduation date for students in grade twelve which in 2024 is no earlier than the scheduled last day of school adopted by the board for that school year. The 2023-24 school calendar, adopted by the Board of Education on March 22, 2022, notes the last day of school on Friday, June 7, 2024.

Based on this legislation, the administration is recommending the Simsbury High School graduation date be set for Friday, June 7, 2024.

"MOVE that the Simsbury High School graduation date be established on June 7, 2024."

MEMORANDUM TO: Members of the Board of Education

FROM: Matthew T. Curtis  
Superintendent of Schools

DATE: October 10, 2023

RE: October 1 Enrollment Report  
Magnet School Enrollment Report

**Index:**

Table I	Comparison of Actual K-12 Enrollment – 10/1/23 vs. 10/1/22
Table II	Comparison of Elementary Enrollment by School 10/1/23 versus 10/1/22
Table III	Comparison of Actual Enrollment 10/1/23 versus Projected Enrollment 10/1/23 by School
Table IV	Comparison of Actual Enrollment 10/1/23 versus Projected Enrollment 10/1/23 by Grade Level
Table V	Summer Registration and Withdrawal Data
Table VI	5-Year Historical Enrollment by School 2019-20 through 2023-24
Table VII	October 1, 2023 Enrollment by School
Table VIII	Attendance at Magnet and Out-of-District Programs (not included in 10/1/23 enrollment)
Table IX	Attendance at Magnet and Out-of-District Programs (included in 10/1/23 enrollment)

**Table I -- Comparison of Actual Enrollment Figures  
10/01/23 versus 10/01/22**

<b>Grade</b>	<b>Actual 10/1/2023</b>	<b>Actual 10/1/2022</b>	<b>Differential</b>
<b>K-6</b>	2177	2176	+1
<b>7-8</b>	634	627	+7
<b>9-12</b>	1293	1261	+32
<b>Totals</b>	<b>4104</b>	<b>4064</b>	<b>+40</b>

In comparison to our October 2022 data:

- K-6 enrollment has increased by 1 student.
- Henry James Memorial School enrollment has increased by 7 students.
- Simsbury High School enrollment has increased by 32 students.
- The overall district enrollment has increased by 40 students.

**Table II – Comparison of Elementary Enrollment by School  
10/1/23 vs. 10/1/22**

School	Actual 10/1/23	Actual 10/1/22	Differential
Central	404	394	+10
Latimer Lane	470	450	+20
Squadron Line	655	678	-23
Tariffville	263	260	+3
Tootin' Hills	385	394	-9
<b>TOTALS K-6</b>	<b>2177</b>	<b>2176</b>	<b>+1</b>

**Table III -- Comparison of Actual Enrollment 10/01/23 versus Projected Enrollment 10/01/23 By School**

School	Actual 10/1/23	Projected 10/1/23	Differential
<b>K-6 Overall</b>	<b>2177</b>	<b>2275</b>	<b>-98</b>
Central	404	404	0
Latimer	470	473	-3
Squadron Line	655	713	-58
Tariffville	263	271	-8
Tootin' Hills	385	414	-29
Henry James	634	636	-2
Simsbury High	1293	1298	-5
<b>Totals</b>	<b>4104</b>	<b>4209</b>	<b>-105</b>

**Table IV – Comparison of Actual Enrollment 10/01/23 versus Projected Enrollment 10/01/23 by Grade Level**

Grade	Actual 10/1/23	Projected 10/1/23	Differential
K	275	354	-79
1	302	309	-7
2	332	341	-9
3	295	291	+4
4	333	345	-12
5	318	309	+9
6	322	326	-4
7	338	336	+2
8	296	300	-4
9	324	336	-12
10	310	310	0
11	321	318	+3
12	338	334	+4
<b>Totals</b>	<b>4104</b>	<b>4209</b>	<b>-105</b>

The projected enrollment, collaboratively generated by the Human Resources Department and NESDEC in December of 2022, was 4209. The overall October 1 enrollment of 4104 is 105 students less than our December 2022 projections

**Table V – Registered Students vs. Withdrawals Summer 2023 (not including K)\***

<b>School</b>	<b>Registered Summer 2023</b>	<b>Withdrew Summer 2023</b>
Central	31	13
Latimer	27	14
Squadron	36	36
Tariffville	24	12
Tootin' Hills	18	15
Henry James	34	39
Simsbury High School	43	35
<b>Totals</b>	<b>213</b>	<b>164</b>

**\*Net Increase or Decrease**

*Summer in-migration for 2023-24 was a net increase of 49 students compared to a net increase of 80 students for 2022-23 and a net increase of 87 for the summer of 2021-22.*

**Table VI  
5-Year Historical Enrollment by School**

<b>Year</b>	<b>Central</b>	<b>Latimer</b>	<b>Squadron</b>	<b>Tariffville</b>	<b>Tootin'</b>	<b>HJMS</b>	<b>SHS</b>	<b>'23</b>	<b>'22</b>	<b>'21</b>	<b>'20</b>	<b>'19</b>
2023	404	470	655	263	385	634	1293	4104				
2022	394	450	678	260	394	627	1261		4064			
2021	381	437	658	244	364	643	1302			4029		
2020	376	441	599	241	361	633	1309				3960	
2019	376	445	601	247	369	633	1354					4025
+/-	+28	+25	+54	+16	+16	+1	-61	+79				

- All figures reflect the K-12 October 1 enrollment data from each year.
- All enrollment figures include Open Choice students.
- During the five-year period overall enrollment has increased by 79 students.





### **Summary of Table VII:**

This table illustrates enrollment by school and grade, as well as data on out-placed students, and information on the number of identified special education students in our pre-k enrollments. (Note: Preschool students are not reflected in the official October 1 enrollment report submitted to the Connecticut State Department of Education.)

- The largest classes in the district are the 7<sup>th</sup> grade and 12<sup>th</sup> grade with 338 students each. (NOTE: For Grade 12, twenty-four (24) of the 338 students are actually students who are ages 18-22 and still receiving services.)
- The smallest class in the school system is Kindergarten (275 students). The second smallest class is Grade 3 (295 students).
- In addition, 177 students from Hartford are enrolled in Simsbury through Open Choice in grades PK-12, an increase of 13 students from last year. Of that number, 7 Open Choice students are enrolled in the Children's Academy Preschool Program at Squadron Line School.

**Table VIII: Attendance at Magnet and Out-of-District Programs**  
(not included in 10/1/22 enrollment)

Preliminary Magnet / Charter / Tech Schools Enrollment (rosters not complete from all schools yet)																										October 1, 2023							
Grade	Academy of Aerospace & Engineering (Elem, Middle, HS) [CREC]	Academy of International Studies (CREC)	Academy of Science & Innovations [CREC]	Ana Grace Academy of the Arts [CREC]	Benlaces Early Reading Lab School	Benlaces STEM Magnet [HFRD]	Breakthrough Magnet and Breakthrough II [HFRD]	CT River Academy at Goodwin University	Discovery Academy (CREC)	Explorations Charter School	Global Experience Magnet School (GEMS) [BFLD]	Greater Hartford Academy of the Arts (Middle, HS) - Full Day [CREC]	Greater Hartford Classical Magnet [HFRD]	Hartford Magnet Trinity College Academy [HFRD]	Howell Cheney Regional Vo-Tech School	International Magnet School for Global Citizenship [CREC]	Journalism & Media Academy Magnet [HFRD]	Metropolitan Learning Cntr [CREC]	Montessori Magnet at Moylan School [HFRD]	Montessori Magnet School at Annie Fisher [HFRD]	Museum Academy [CREC]	Noah Webster Micro Society Magnet School [HFRD]	Oliver Wolcott Technical H S [CREC]	Reggio Emilia Magnet [CREC]	Renzulli Gifted & Talented Academy	Suffield VoAg	Two Rivers Magnet Middle School (CREC)	U of H Magnet [CREC]	Univ High School of Sci/Eng [HFRD]	Wintonbury Early Childhood Magnet [BFLD]	Totals		
Pk				14					1					4							6	3	1	17							36	82	
K	1			2																		2			4							9	
1	1	1		6																				3								11	
2				5																				1								6	
3				3																		3			1							7	
4																				1												1	
5																																0	
6			1	1																												2	
7																																0	
8																																0	
9		1						1																1				1					4
10	1														1															2			4
11										1						1												1					3
12										1															1								2
Totals	3	2	1	31	0	0	0	1	1	2	0	0	0	4	2	0	0	0	0	0	7	8	1	2	26	0	2	0	0	2	36	131	

**Summary of Table VIII:**

This table illustrates the number of students attending Hartford Area Magnet Schools and Out-of-District vocational and technical programs. Although these students live in Simsbury, they are not reflected in the October 1 enrollment report. On October 1, 2022, 123 students were enrolled in full-day magnet and out-of-district programs. This year's number of 131 reflects an increase of 8 students.

Please note of the 131 students enrolled, 91 students (69.5%) attend K and PK programs.

**Table IX: Attendance at Magnet and Out-of-District Programs**  
*(included in 10/1/22 enrollment)*

Grade	GHAA (1/2 day) [CREC]	Bristol Tech	FVDC [CREC]	Totals
8			1	1
9				0
10				0
11	1		2	3
12	3			3
<b>Totals</b>	<b>4</b>	<b>0</b>	<b>3</b>	<b>7</b>

**Summary of Table IX:**

This table illustrates Simsbury students attending part-time Magnet Schools and other programs. Students at the Greater Hartford Academy of Performing Arts attend that institution on a part-time basis, with the remainder of the instructional day spent at Simsbury High School. Those students are reflected in the October 1 enrollment report.

On October 1, 2023, 7 students were enrolled in part-time magnet and out-of-district programs, which is the same as October 1, 2022.

MTC:cdf

MEMO TO: Members of the Board of Education

FROM: Matthew T. Curtis, Superintendent of Schools

DATE: October 10, 2023

RE: **K-12 Class Size Report**

Attached is the October 2023 Class Size Report for the elementary schools, the middle school, and the high school. It is a companion report to the October 1, 2023 Enrollment Report. This report provides an analysis of actual class sizes throughout the school system as they relate to Board-established guidelines and administrative procedures on class size.

The information contained in this report is particularly useful as the school system prepares for the annual budget development process and we work toward ensuring that class sizes throughout the district remain within the Board's guidelines.

MTC:cdf

## 5128 CLASS SIZE

### Class Size Policy

The Board shall approve policies establishing class size, taking into account the educational welfare of the student, the nature of the subjects being taught, the grade level, the availability of teachers and classrooms, and the financial ability of the town to support the educational program.

### Administrative Regulations:

The following guidelines will be used by the administration when recommending staffing for the schools:

#### A. Elementary Class Size

- Student/Teacher ratio:  
Elementary schools will maintain a minimum overall class size of no less than a 20:1 student/classroom teacher ratio.\*
- Recommended class size:

	<u>Average Class Size</u>	<u>Appropriate Range</u>
K-2*	20	16 - 22
3-6	23	18 - 25

- \* In a situation where, adherence to the minimum teacher-student ratio of 1:20, calculated on the total enrollment of a school, there exists a classroom or classrooms substantially out of parity with that ratio, and where the principal of an elementary school finds that an additional teacher, part-teacher or tutor, is necessary to carry out the intent of the class size policy, the principal may request that an additional teacher, part-teacher, or tutor, be assigned to such school and the superintendent is authorized to employ such teacher, part-teacher or tutor, as long as the appropriate budget limit is not exceeded.

#### B. Secondary Class Size

- Core department class size recommendation
  - Math, Science, English, Social Studies, and World Language

	<u>Average Class Size</u>	<u>Appropriate Range</u>
<u>Level</u>	<u>For Staffing Purposes</u>	<u>Of Students</u>
Level I	23	18 – 25
Level II	23	18 – 25
Level III	15	13 – 17

- Simsbury High School Elective/Henry James Middle School  
Unified Arts Classes – Class Size Recommendation

<u>Department</u>	<u>Appropriate Range</u>
Art	15 – 19
Family & Consumer Science	15 – 19
Technology Education	15 – 19
Health	15 – 19 (HJMS) 21 – 25 (SHS)
Physical Education	21 – 25
Business	21 – 25 (SHS)
Music	Dependent on Ensemble

- Guidance Department Student/Counselor Ratio
  - No more than 220 students per counselor at SHS
  - No more than 235 students per counselor at HJMS

Classes or sections with an enrollment that falls below the appropriate range may be eliminated or combined with other classes.

## Exceptions to BOE Class Size Guidelines

The following are criteria that *may* justify classes or sections with enrollment lower than the Board of Education class size guidelines, based on the recommendation of the school principal with approval of superintendent/designee.

Exception	Example(s)	Comments
1. New class needs a pilot year, with expectation of higher enrollment in future		
2. To balance an individual teacher's student load	Small AP Theory or small group lesson taught by choral teacher who has 250 students in his/her other classes	
3. Unavoidable scheduling conflict or the number of students signed up necessitates creating an additional section of - {an important course} {a course required for balanced middle school teaming} {a course required for graduation} {a course students need to continue a multi-year sequence}	78 students sign up for freshman honors English, so must offer either 3 sections of 26 or 4 sections of 19/20  Advanced Placement courses	In some cases such a class might be combined with a small section from the preceding year of the sequence (i.e., combining sections of Spanish IV and Spanish V)

Revised June 13, 2018

Elementary Class Size Report – October 1, 2023

School	K		1		2		3		4		5		6								
Central	17	17	18	16	17	17	18	20	20	18	18	18	19	20	20	21	21	21	22	22	23
Latimer	22	22	22	20	20	20	18	19	19	18	20	20	19	19	19	22	24	24	19	21	21
Squadron	18	19	19	20	20	20	20	20	21	22	22	22	20	21	22	22	23	23	21	21	22
Tanifville	16	17		20	20	20	21	21		18	18	18	19	19	19	16	16		21	21	
Tootin' Hills	16	16	17	16	16	18	17	18	18	18	18	19	16	17	18	19	20	20	21	22	23

Level	District's Average Class Size		Appropriate Range		Classroom FTE		# of Classes that Exceed Range		# of Classes Below Range		
	2022-23	2023-24			2022-23	2023-24	2022-23	2023-24	2022-23	2023-24	2023-24
Grades K – 2	18.8	18.9	16-22		48	48	0	0	1	0	0
Grades 3 – 6	20.5	20.5	18-25		62	62	0	0	3	4	4
Total K-6					110	110	0	0	4	4	4
% of K-6 Classrooms							0	0	3.6%	3.6%	3.6%

SIMSBURY PUBLIC SCHOOLS  
HENRY JAMES MEMORIAL SCHOOL

CONNECTIONS, CHALLENGE, CHARACTER

October 2023  
CLASS SIZE SUMMARY REPORT



Henry James Memorial School  
CLASS SIZE SUMMARY REPORT – October 2023

Grade Level Data:

	# Students 2022	# Students 2023	Change From 2022	New Students	Withdrawals	Connections Class Avg.
HJMS	627	634	7	34	4	
Grade 7	295	338	43	24	3	12.5
Red	112	112	0			12.4
Yellow	109	113	4			12.5
Blue	70	112	42			12.4
Grade 8	313	296	-17	10	1	13.2
Purple	104	67	-37			13.8
Orange	113	110	-3			11.2
Green	108	114	6			14.3

# Course Enrollment Data:

Course	# Classes	Total Enrollment	Max.	Min.	Average	Recommended Range	# of classes exceeding range	# of classes below range
UNIFIED ARTS								
Tech. Ed 7	19	337	19	16	17.7	15-18	1	0
Tech. Ed. 8	14	234	18	12	16.7	15-18	0	0
Exploring Tech and Engineering 8	1	18	18	18	18	15-18	0	0
Art 7	19	337	19	16	17.7	15-18	1	0
Art 8	14	237	18	12	16.9	15-18	0	0
Advanced Art 8	1	18	18	18	18	15-18	0	0
Family Consumer Sci. 7	19	337	19	16	17.7	15-18	1	0
Family Consumer Sci. 8	14	237	18	15	17.1	15-18	0	0
FACS For Life 8	1	18	18	18	18	15-18	0	0
WORLD LANGUAGE								
Intro Latin 1	2	86	23	18	20.5	18-25	0	0
Intro Latin 2	2	43	13	11	12	18-25	0	2
Intro Spanish 1	8	140	23	11	17.5	18-25	0	4
Intro Spanish 2	6	121	25	17	20.2	18-25	0	1
Intro French 1	5	86	24	10	17.2	18-25	0	2
Intro French 2	2	43	24	19	21.5	18-25	0	0
Intro Chinese 1	1	13	13	13	13	18-25	0	1
Intro Chinese 2	2	41	23	18	20.5	18-25	0	0

Course	# Classes	Total Enrollment	Max.	Min.	Average	Recommended Range	# of classes exceeding range	# of classes below range
<b>MATHEMATICS</b>								
Pre-Algebra 7I	7	168	26	22	24	18-25	1	0
Math 7 II	7	141	24	16	20.1	18-25	0	1
Intro to Algebra 7I	1	21	21	21	21	18-25	0	0
Algebra 8 I	6	123	24	14	20.5	18-25	0	1
Math 8 II	6	130	25	17	21.7	18-25	0	1
Adv Algebra/Geometry	1	25	25	25	25	18-25	0	0
Tier 2 Math 8	2	14	9	5	7	8-10	0	1
Tier 2 Math 7	2	16	11	5	8	8-10	1	1
Applied Math 7	1	6	6	6	6	8-10	0	1
Applied Math 8	1	7	7	7	7	8-10	0	1
<b>ENGLISH LANGUAGE ARTS</b>								
English 7 I	8	188	26	21	23.5	18-25	1	0
English 7 II	7	139	24	17	19.9	18-25	0	2
English 8 I	7	160	25	21	22.8	18-25	0	0
English 8 II	6	123	22	17	20.5	18-25	0	1
<b>SCIENCE</b>								
Science 7	13	337	26	17	22.5	18-25	3	1
Science 8	13	288	27	18	22.2	18-25	2	0
<b>SOCIAL STUDIES</b>								
Social Studies 7	15	320	26	16	21.3	18-25	1	5
Social Studies 8	13	276	25	12	21.2	18-25	0	3

Course	# Classes	Total Enrollment	Max.	Min.	Average	Recommended Range	# of classes exceeding range	# of classes below range
<b>READING</b>								
Reading T2 (7 & 8)								
Reading T3 (7 & 8)	2	20	11	9	10	8-10	1	0
Wellness (PE/Health)	2	11	7	4	5.5	8-10	0	2
Wellness 7								
Wellness 8	15	337	27	16	22.5	21-25	4	3
<b>MUSIC</b>	13	291	27	16	22.4	21-25	4	4
Music Comp 1								
Music Comp 2	8	153	20	18	19.1	20 - cap	0	-
Concert Band 7	5	81	19	11	16.2	20 - cap	0	-
Concert Band 8	2	59	31	28	29.5	**	-	-
Percussion 7	2	48	25	23	24	**	-	-
Percussion 8	1	21	21	21	21	**	-	-
Concert Chorus 7	1	9	9	9	9	**	-	-
Concert Chorus 8	4	81	25	16	20.3	**	-	-
String Orchestra 7	3	101	37	32	33.7	**	-	-
String Orchestra 8	2	34	17	17	17	**	-	-
	1	31	31	31	31	**	-	-

\*\* Class size is dependent on music ensemble (band/chorus/orchestra).

**Henry James Memorial School**  
**Analysis of Class Size related to Board of Education Class Size Guidelines**

Description of Class	Number of Classes				Number of Classes Exceeding Range				Number of Classes Below Range			
	21-22	22-23	23-24		21-22	22-23	23-24		21-22	22-23	23-24	
<b>Core Classes</b>	145	147	148		9	8	10		12	24	31	
<b>Art</b>	36	36 (33Tri/1YL)	36 (33Tri/1YL)		6	0	1		0	0	0	
<b>Family &amp; Consumer Science</b>	36	36 (33Tri/1YL)	36 (33Tri/1YL)		6	0	1		0	0	0	
<b>Technology Education</b>	36	36 (33Tri/1YL)	36 (33Tri/1YL)		6	0	1		0	0	0	
<b>Wellness</b>	28	28	28		9	5	8		7	7	7	
<b>Totals</b>	281	283	284		36	13	21		19	31	38	

**CLASS SIZE/SCHEDULING INFORMATION OF MENTION:**

- As noted in the grade level data, we have experienced very little change in our overall population at HJMS from 2022 to 2023. This has allowed us to shift the 2.6 team from 7th grade to 8th grade to accommodate the smaller 8th grade cohort. Yet, with the larger 7th grade class we are seeing a minor increase in classes above guidelines. While it is not noted in the data above, we do have several classes in the core areas that are at or near the maximum guidelines. As we look to next year, we are monitoring the enrollment for 2024. Based on the district enrollment report we are projected to have 660 students, without any students new to the district. This could pose a potential class size/staffing issue as we will have to move both teams to 2.8, which may result in more classes above class guidelines.
- During the scheduling process we emphasize maintaining the BOE class size guidelines.
  - The number of over-enrolled classes increased from 13 classes last year to 21 classes. The majority of classes above guidelines are due to singleton sections and schedule conflicts. Additionally the increased enrollment in 8th grade combined with the smaller team size leads to classes that are overenrolled or close to the maximum guidelines.
  - The number of under enrolled classes increased from 31 to 38 classes. The number of classes below the minimum guidelines can be primarily attributed to the 8th grade cohort. The majority of these are in World Language which is a direct result of fewer students throughout the four offerings. Scheduling conflicts and singleton courses also contribute to some imbalances in enrollment numbers.
- Last year in the report we highlighted our small Connections classes and the integration of Unified Arts, Music, and World Language as "extended team members." This year we were able to take it one step further by ensuring that each Connections teacher also has the student in one of their classes. This was a very complex scheduling task. Overall, this has helped teachers to foster stronger relationships with their Connections students as they see them multiple times throughout the day.
- While not noted in this report, we would like to comment on the increase of students needing specialized reading programs. The number of students needing this service has increased from 8 to 16. This increase has resulted in each of our Special Education teachers taking on a reading class which has resulted in a decrease in the amount of Study Skills sections they are able to provide. In turn, the enrollment in each Study Skills class has increased which impacts service delivery. We will be monitoring this pattern moving forward.

SIMSBURY PUBLIC SCHOOLS

SIMSBURY HIGH SCHOOL

Preparation, Passion, and Personal Growth

October 2023

CLASS SIZE SUMMARY REPORT

Course Name	# of Sections	Total Enrollment	Max	Min	Average	Rec. Range	# Exceed Range	# Below Range
Grade 9		324						
Grade 10		310						
Grade 11		321						
Grade 12		338						
<b><u>ENGLISH:</u></b>								
Advanced Film Study-II	1	22	22	22	22	18-25	0	0
AP Research-I	1	13	13	13	13	18-25	0	1
AP Seminar-I	3	53	21	14	17.67	18-25	0	1
Film Study-II	3	64	23	20	21.33	18-25	0	0
Gr. 10 English-I	4	88	25	20	22	18-25	0	0
Gr. 10 English-II	8	156	25	17	19.5	18-25	0	3
Gr. 11 English-II	8	169	25	19	21.13	18-25	0	0
Gr. 9 English-I	8	176	25	18	22	18-25	0	0
Gr. 9 English-II	7	133	24	16	19	18-25	0	3
Gr.11-APEngLang-I	6	137	25	22	22.83	18-25	0	0
Gr.12-APComp&Lit-I	5	84	19	15	16.8	18-25	0	4
Gr.12-World Lit-II	11	214	24	17	19.5	18-25	0	1
Intro to Asian American Studies	1	8	8	8	8	18-25	0	1
Mod. Fiction-II	11	214	20	18	19.5	18-25	0	0
PublSpeaking-II	1	17	17	17	17	18-25	0	1
				12				

Course Name	# of Sections	Total Enrollment	Max	Min	Average	Rec. Range	# Exceed Range	# Below Range
<b><u>MATH:</u></b>								
Algebra 1-II	9	153	22	17	17	18-25	0	2
Algebra 2-I	3	72	25	22	24	18-25	0	0
Algebra 2-II	7	156	24	21	22.3	18-25	0	0
Algebra 2-III	5	68	15	12	13.6	13-17	0	1
AP CalculusAB-I	1	25	25	25	25	18-25	0	0
AP CalculusBC-I	1	18	18	18	18	18-25	0	0
AP CompSci A-I	1	14	14	14	14	18-25	0	1
AP CompSci Principles-I	1	19	19	19	19	18-25	0	0
AP Stats-I	3	64	23	20	21.33	18-25	0	0
Calculus-II	2	36	20	16	18	18-25	0	1
CompSci Principles-II	2	38	20	18	19	18-25	0	0
Cryptography & Cybersecurity-II	2	24	15	9	12	18-25	0	2
Foundations of Algebra 1-III	1	13	13	13	13	13-17	0	0
Foundations of Algebra 2-III	1	11	11	11	11	13-17	0	1
Movements in Math 3 Pathways	1	9	9	9	9	13-17	0	1
Geometry-I	4	86	23	20	21.5	18-25	0	0
Geometry-II	11	215	23	19	19.6	18-25	0	0
Geometry-III	3	43	17	11	14.33	13-17	0	1
Integ.Algebra-III	1	7	7	7	7	13-17	0	1
Intro to Python-II	2	25	14	11	12.5	18-25	0	2
				13				



Course Name	# of Sections	Total Enrollment	Max	Min	Average	Rec. Range	# Exceed Range	# Below Range
<b><u>MATH CONTINUED:</u></b>								
Pre-Calculus-I	3	68	25	21	22.67	18-25	0	0
Pre-Calculus-II	5	91	19	17	18.2	18-25	0	1
Pre-Calculus-III	2	36	19	17	18	13-17	1	0
Statistics-II	3	48	17	14	16	18-25	0	2
<b><u>SCIENCE:</u></b>								
AP Biology-I	3	57	21	16	19	18-25	0	1
AP Chemistry-I	2	47	24	23	23.5	18-25	0	0
AP Environmental Science-I	2	27	14	13	13.5	18-25	0	2
AP Physics 1&2-I	1	9	9	9	9	18-23	0	1
AP Physics 1-I	3	59	22	16	19.67	18-25	0	1
Biology-I	5	104	24	19	20.8	18-25	0	0
Biology-II	7	137	24	15	19.6	18-25	0	1
Biomedical Innovation I & II	2	37	19	18	18.5	18-25	0	0
Chemistry-I	6	108	20	17	18	18-25	0	2
Chemistry-II	5	91	21	14	18.2	18-25	0	1
Forensics A-II	5	114	24	21	22.8	18-25	0	0
Forensics B-II	5	105	24	18	21	18-25	0	0
Human Body Systems-I & II	3	72	25	23	24	18-25	0	0
Intgr&Phys Sci-I	8	156	21	16	19.5	18-25	0	1
Intgr&Phys Sci-II	8	158	24	17	19.8	18-25	0	2
Medical Interventions-II	2	36	20	16	18	18-25	0	1
				14				

Course Name	# of Sections	Total Enrollment	Max	Min	Average	Rec. Range	# Exceed Range	# Below Range
<b><u>SCIENCE CONTINUED:</u></b>								
Modern Science 3 Pathways	1	8	8	8	8	13-17	0	1
Physics-II	3	40	15	12	13.33	18-25	0	3
Princ Biomedical Sci-I & II	5	90	20	16	18	18-25	0	1
<b><u>World Language:</u></b>								
American Sign Language 1-II	3	64	21	21	21	18-25	0	0
American Sign Language 2-II								
American Sign Language 3-II	1	14	14	14	14	18-25	0	1
AP French 5-I, 5-2	1	10	10	12	10	18-25	0	1
AP Latin 5-I & 5-2	1	7	7	7	7	18-25	0	1
AP Spanish 5-I	1	16	16	16	16	18-25	0	1
Chinese 2-I	1	10	10	10	10	18-25	0	1
Chinese 3-I	1	8	8	8	8	18-25	0	1
Chinese 4-I								
Chinese 5-I	1	13	13	13	13	18-25	0	1
French 2-I	1	22	22	22	22	18-25	0	0
French 2-II	2	35	18	17	17.5	18-25	0	1
French 3-I	1	17	17	17	17	18-25	0	1
French 3-II	1	23	23	23	23	18-25	0	0
French 4-I	1	16	16	16	16	18-25	0	1
				15				

Course Name	# of Sections	Total Enrollment	Max	Min	Average	Rec. Range	# Exceed Range	# Below Range
<b><u>WORLD LANGUAGE</u></b>								
<b><u>CONTINUED:</u></b>								
French 4-II	1	10	10	10	10	18-25	0	1
AP, French 5-II	1	3	3	3	3	18-25	0	1
Latin 1-II	1	13	13	13	13	18-25	0	1
Latin 2-I	2	46	24	22	23	18-25	0	0
Latin 2-II	1	8	8	8	8	18-25	0	1
Latin 3 Prose-I	2	19	10	9	9.5	18-25	0	2
Latin 3 Prose-II	1	7	7	7	7	18-25	0	1
Latin 4-I								
Latin 4-II	2	28	12	16	14	18-25	0	2
Spanish 1-II	2	41	23	18	20.5	18-25	0	0
Spanish 2-I	3	71	25	23	23.67	18-25	0	0
Spanish 2-II	5	94	22	15	18.8	18-25	0	1
Spanish 3-I	2	51	27	24	25.5	18-25	1	0
Spanish 3-II	4	81	22	18	20.25	18-25	0	0
Spanish 4-I	2	38	19	19	19	18-25	0	0
Spanish 4-II	3	56	21	17	18.67	18-25	0	1
Spanish 5-II	1	17	17	17	17	18-25	0	1
Spanish Transitional-II	2	20	10	10	10	18-25	0	2

Course Name	# of Sections	Total Enrollment	Max	Min	Average	Rec. Range	# Exceed Range	# Below Range
<b><u>SOCIAL STUDIES:</u></b>								
African American & Latino Studies-II	1	10	10	10	10	18-25	0	1
AP Economics-I	1	13	13	13	13	18-25	0	1
AP European History-I	1	21	21	21	21	18-25	0	0
AP Psychology-I	2	54	27	27	27	18-25	2	0
AP US Gov&Pol-I	3	71	25	23	23.67	18-25	0	0
AP US History-I	7	141	24	16	20.1	18-25	0	2
Law-II	3	71	24	23	23.67	18-25	0	0
Psychology-II	5	118	25	22	23.6	18-25	0	0
Sociology-II	2	38	21	17	19	18-25	0	1
Government 3 Pathways	1	9	9	9	9	18-25	0	1
US History-II	8	160	24	17	20	18-25	0	3
World Civ 1-I	8	150	21	14	18.75	18-25	0	1
World Civ 1-II	9	163	23	14	18.11	18-25	0	3
World Civilization2/Civics-I	7	145	24	18	24.2	18-25	0	0
World Civilization2/Civics-II	9	159	20	15	17.67	18-25	0	4

Course	Department	# of Sections	Enrollment	Max	Min	Average	Rec. Range	# Exceed Range	# Below Range
Art	Elective Area-Art	36	571	18	11	15.9	15-19	0	12
Business	Elective Area-Business	35	530	22	10	15.1	21-25	0	16
Family & Consumer Science	Elective Area-FACS	25	386	18	10	15.4	15-19	0	3
Physical Education and Wellness	Elective Area - Health/PE	54	1149	26	13	21.2	21-25	1	7
Music	Elective Area-Music	22	310	50	8	NA	varies	NA	NA
Technology and Engineering	Elective Area - Tech Ed	28	442	20	12	15.8	15-19	1	4
Capstone	Capstone	10	177	22	7	17.7	18-25	0	2

**ANALYSIS OF NOTABLE NUMBERS FOR CLASSES EXCEEDING AND FALLING BELOW THE RANGES**

**SECONDARY CLASS SIZE**

· Core department class size recommendation

Level	Average	Range
Level I	19	21-25
Level II	18	21-25
Level III	16	13-17
PE/Health	21	21-25

Note: At high school level, in core disciplines where no Level III courses are offered, target range for Level II is 18-22 (average of 20).

· **Simsbury High School Electives**

Department	Appropriate Range
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Art	
2D Classes	18-22
Other Classes	15-18
Business	20-24
Family and Consumer Sciences	
- General Cooking	15-18
- Vocational Culinary Arts	12-15
- Child Development	21-25
Music	ensemble based

	Number of Classes			Number of Classes Exceeding			Number of Classes Below		
	21-22	22-23	23-24	21-22	22-23	23-24	21-22	22-23	23-24
<b>Core Classes</b>	346	347	340	7	8	4	81	108	90
<b>Visual Art</b>	37	38	36	5	0	0	4	13	12
<b>Business</b>	34	34	35	0	0	0	9	27	16
<b>Family &amp; Consumer Science</b>	27	24	25	0	0	0	4	11	3
<b>Technology &amp; Engineering</b>	27	32	28	0	0	1	9	8	4
<b>Physical Ed./Wellness</b>	48	48	54	0	0	1	3	3	7
<b>Performing Arts</b>	23	37	22	N/A	N/A	N/A	N/A	N/A	N/A
<b>Capstone</b>	/	/	10	/	/	0	/	/	2
<b>TOTALS</b>	542	560	550	12	8	6	110	170	134

- Our emphasis is on creating a schedule that minimizes classes that exceed the maximum range. 99% of our classes meet this goal.
- We also work to minimize classes that are below class size limits. Over 70% of our classes are in range and many of the classes that are below the limit are single classes or unavoidable due to the requested number of seats.
- Of all the disciplines World Languages has the most classes below the limit (24 of 51).
- We are getting better at understanding the impact of the Capstone requirement on the schedule.

MEMORANDUM TO: Members of the Board of Education

FROM: Matthew T. Curtis, Superintendent of Schools

DATE: October 10, 2023

RE: Legislative Update

There were numerous laws passed during the 2023 legislative sessions that have significant impact on public education in both the Offices of Teaching and Learning and Operations. Tonight, Assistant Superintendents Sue Homrok-Lemke and Neil Sullivan will be highlighting those of particular note. Although there is no action for the Board to take at this time, it is important to be aware of the implications of this legislation on our district as we once again navigate this impact coupled with our prioritized strategic plan.

Below is a table of those laws that result in the most change to the overall operation of our schools and programs. Additional legislative requirements and mandated trainings will be reviewed in tonight's presentation.

Public Act	Focus	Summary Points
23-137 Secs. 32-37	Special Education Eligibility	Extends eligibility until the student graduates high school or until the end of the student's school year when they turn 22.
23-137 Sec. 26	Special Education Transition Services	Requires both state and district transition coordinator positions. New PPT requirements for content and communications to families. New training requirements for special education staff.
23-137 Sec. 48	Special Education Program Audits	Requires CSDE to conduct randomly selected audits of school districts to include interviews, unannounced site visits, and IEP reviews.
23-159 Sec. 3	Kindergarten Enrollment Age	Beginning July 1, 2024, a child must be five years old on or before September 1 of that school year. Request for considerations included in the bill.
23-159 Secs. 24-27	Teacher Evaluation	Requires the State to adopt a model plan. Removes performance designations. Requires multiple measures of student success. Board's must adopt and implement their plan by June 2024.
23-167 Secs. 43-44	Indoor Air Quality and HVAC	Requires inspections at every school with specific timelines for completion.
23-167 Secs. 9, 10	Increasing Educator Diversity Plans	Boards must develop and submit a recruitment plan by March 2024 and implement by 2024-2025.
23-167 Secs. 47-55, 70-71, 86-87	Bullying	Changes for 2024-2025 to include terminology, complaint forms, new policy and training requirements, as well as role definitions.